

ELIGIBILITY & AUTHORIZATION

Step 1: Fill out Application – this can be done online at www.access.wisconsin.gov or in person at 1220 W. Vliet St.

Step 2: Are you eligible?

Eligibility is determined by a MiLES worker at Coggs, your local W2 agency or other community access points

Reassess Eligibility
at 6 months or if your household changes (such as someone moves in or out, job or income changes)

Step 5: Benefits Begin

You and your child care provider receive a mailed Child Care Notice of Authorization

If there are changes in household information, you **must** report the change online, in person or by phone at 1.888.947.6583

Step 3: You are eligible

MiLES sends MECA a request to move your subsidy request forward (Parent may need to notify MECA of chosen provider)

Step 4: Benefits Approved

MECA staff authorizes Wisconsin Shares Benefits

Who is MECA?

The Milwaukee Early Care Administration, run by the Department of Children and Families.

Who is MiLES?

The Milwaukee Enrollment Services Center, run by the Department of Health Services.